

Chivenor School Appeals Timetable



Chivenor Primary School has adopted the Birmingham City Councils School admissions appeal procedures. This can be found on the following web address:

<http://www.birmingham.gov.uk/schooladmissions>

Chivenor Primary School uses the following timetable for any appeals:

Admissions Appeal Timetable

- Parents/Guardians must appeal in writing within 28 days from the date of notification that their application was unsuccessful.
- An appeal hearing will be set within 30 school days of the above deadline date .
- Chivenor Primary School will give parents/guardians 14 days notice of the appeal hearing date.
- Parents/Guardians will be given 7 days from the date of notice of the appeal hearing to submit additional evidence and to notify school as to whether they will be calling witnesses and/or be represented at the hearing.
- Evidence not submitted by the deadline may not be considered.
- Parent/Guardians will be notified of the decision within five days of the hearing.